

WORK HEALTH & SAFETY SPECIALIST

About the Role:

Based in our head-office at Eagle Farm in Brisbane, the Work Health & Safety Specialist will work alongside all internal MakMax departments and with MakMax suppliers, sub-contractors, and clients. In this role you will assist and enable leaders and workers in MakMax to manage health and safety risks and compliance obligations in a safety- critical environment, both in our factory as well as onsite on our multiple construction projects. You will further develop and ensure that MakMax practices are compliant with Work Health and Safety legislation. You will be the WHS champion in the business and provide internal audits and monthly reports on WHS and assist the management team with objective plans.

The Work Health & Safety Specialist's responsibilities will include (but not limited to);

- Maintain, develop and administer WHS systems in accordance with Australian standards.
- Update and issue relevant WHS requirements/procedures as per legislative requirements to management and staff.
- Provide monthly performance on WHS for management review in a report.
- Identify potential hazards and maintain the company risk register.
- Report all accidents, incidents and hazardous situations as the first stage of a corrective action.
- Process worker's compensation claims.
- Coordinate WHS committee meetings.
- Undertake internal safety audits to ensure the safe workplace is achieved at all times to minimise incidents in the workplace.
- Facilitate external WHS training.
- Facilitate project closure reports and 360 degree feedback in relation to WHS
- Administer web-based WHS management systems, both in-house and external.
- Some interstate travel would be involved.

About You:

The successful applicant for this role will be a self-starter who is capable of influencing and guiding leaders and workers in managing risks to health and safety. You will be able to establish strong, positive relationships with internal and external stakeholders. You will bring your specialist knowledge of Work Health and Safety combined with strong negotiation and interpersonal skills.

Ideally, we're looking for someone who possesses:

- At least 2 years' experience in a WHS role in a construction environment
- Demonstrated experience in the practical application Work Health and Safety legislation, codes of practice and Australian/industry standards
- Demonstrated understanding of ISO 45001 safety management systems
- Understanding of Australian Regulatory requirements
- Demonstrated understanding of Emergency Management requirements
- Accredited qualifications in WHS, Safety or Ergonomics to Diploma level (or equivalent industry experience)
- Demonstrated experience in applying WHS risk management processes in a safety-critical environment
- Demonstrated experience in web-based management systems such as: Hammertech, Procure, CM3, Rapid Contractor Management etc
- Certification in training in Safety Investigations is desirable
- Fully vaccinated

Salary will be based on experience

Forward applications for this position to AnnieH@makmax.com.au

MakMax Australia embraces equal opportunity and promotes diversity, we encourage men and women of all ages and backgrounds to apply.

MakMax Australia

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